Date: - August 16th, 2020

Dear Arvind,

We at Fox Trading Solutions believe team is our biggest strength and we take pride in hiring the best and brightest.

We would like to extend an offer to you to join Fox Trading Solutions your position shall be **Part Time Intern –Python development**. The letter summarizes key terms of the offer working at Fox Trading Solutions.

While you are employed at Fox Trading Solutions you are expected to devote your full business time and attention towards performance of duties as may be assigned. We are confident that you would play a significant role in the overall success of the venture and wish you the most enjoyable, learning packed and truly meaningful internship experience with Fox Trading Solutions.

You shall be governed by the following terms and condition of service during your internship with Fox Trading Solutions, and those may be amended from time to time.

1. You will report to **Mr.PuneetTewani** (Reporting Manager and Mentor) during the internship. As a Python development Intern you would be responsible for python development of IT infrastructure for Fox Trading Solutions
2. Your date of joining will be 16.08.2020 and the duration of the internship would be 30 days. You are also required to let your mentor know about forthcoming events (if there are any) in advance so that your work can be planned accordingly
3. You will be working remotely for the duration of the internship. There will be catch ups scheduled with your mentor to discuss work progress and overall internship experience at regular intervals
4. All the work that you will produce at or in relation to Fox Trading Solutions will be the intellectual property of Fox Trading Solutions. You are not allowed to store, copy, sell, share, and distribute it to a third party under any circumstances. Similarly you are expected to refrain from talking about your work in public domains (both online such as blogging, social networking site and offline among your friends, college etc.) without prior discussion and approval with your mentor.
5. We take data privacy and security very seriously and to maintain confidentiality of any students, customers, clients, and companies’ data and contact details that you may get access to during your internship will be your responsibility. Fox Trading Solutions operates on **zero tolerance** principle with regard to any breach of data security guidelines. At the completion of the internship you are expected to hand over all Fox Trading Solutions work/data stored on your Personal Computer to your mentor and delete the same from your machine
6. Daily task review meetings will be scheduled to check progress of task assigned. Minimum working hours per day would be 4 hours and can extend depending upon the quantum of work. The extended hours would be mutually decided
7. Under normal circumstances either the company or you may terminate this association by providing a notice of 10 days without assigning any reason. However, the company may terminate this agreement forthwith under situations of in-disciplinary behavior
8. Fox Trading Solutions is a start up and we love people who like to go beyond the normal call of the duty and can think out of the box. Surprise us with your passion, intelligence, creativity and hardwork – and expect appreciation & rewards to follow
9. Expect constant and continuous objective feedback from your mentor and other team members and we encourage you to ask for and provide feedback at every possible opportunity. It’s your right to receive and give feedback – this is the ONLY way we all can continuously push ourselves to do better
10. Have fun at what you do and do the right thing – both the principles are core of what Fox Trading Solutions stands for and we expect you to imbibe them in your day to day actions and continuously challenge us if we are falling short of expectations on either of them
11. This will be unpaid internship
12. We would be giving PPO to deserving candidates

Please signify your acceptance by signing this offer letter and share one copy of this offer to us.

Should you have any question or comments regarding the above offer, please feel free to contact. We look forward to you joining us.

Best Regards,



Puneet Tewani

CEO, Fox Trading Solutions

Accepted by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ARVIND PATEL